



Catering Assistant Job Description

Responsible to: Kitchen Manager

Duties will include

- Assisting in the preparation, cooking and serving of food.
- Washing dishes, cutlery, and all other equipment.
- Cleaning all catering areas on a daily basis.
- Clearing away the furniture in the dining area which will involve some lifting and moving of furniture and returning the dining area to a suitable state for school use after mealtimes and ensuring the floor is clean.
- Maintaining standards of kitchen & personal hygiene and health & safety and operating to the standard required by the Statutory Health & Safety and Safety & Hygiene Regulations.
- Undertaking any other duties that may be required for the effective operation of the kitchen.

The post-holder is expected to have a responsible attitude and good self-presentation.

These duties may be varied to meet the changing demands of the School at the reasonable discretion of the Kitchen Manager. Full workplace training will be given, including food hygiene and safety training.